TERM PAPER GUIDELINES
Summer Field Course

Students taking this class for regular credit (a numerical grade rather than P/F or audit) must prepare a written paper on the topic of your choice (biology students should pick a biology topic; geology students should select a geology topic. Students electing the P/F or audit grading option do not have to write the course paper.

Minimally include the following elements:

- A cover page with a title, your name, course number and date (no fancy binders, please – just staple everything together when you hand it in).
- Eight to ten (6 – 7) pages of text (12-point font, 1” margins all around, double-spaced) with frequent citations of your sources throughout (name, year) but no lengthy quotations.
- Two (2) figures, diagrams, charts and/or tables that are appropriately captioned (also indicate the source in the caption and include in your bibliography if taken from a published source). The figures/tables should be referred to in the body of the text to place them in context.
- A bibliography or references cited section (consisting of a minimum of three (3) solid references, that is, books and/or journals other than your text or provided reading materials). Note: Be aware that web sites, videos, news articles or magazine articles DO NOT COUNT but may be included.
- A clearly stated purpose/objective of your paper in a section labeled Introduction.
- A clear summary/conclusion of the key points in your paper.

PLAGIARISM WILL NOT BE TOLERATED AND WILL RESULT IN A GRADE OF 0.0 FOR THIS ASSIGNMENT AS WELL AS OTHER APPROPRIATE UNIVERSITY SANCTIONS. YOU SHOULD BE FAMILIAR WITH THE UNIVERSITY’S ACADEMIC INTEGRITY POLICY

DUE DATE

All remaining course materials – your notebooks with notes (road log) and daily summaries (journal), the post-trip questions, and your term paper – are due by a set date in the Geology Department office on campus. Material may be dropped off or mailed but must be received by the due date.

RETURN OF GRADED MATERIALS

Materials will be available for you to pick up in the Geology Department office about two weeks after the due date. If you would like to have them mailed back to you, please include a SASE with adequate postage for the whole pile of stuff. If you don’t pick them up, we’ll hold them until the start of the fall quarter/semester.