

NAGT Liaison Responsibilities
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Definition of Liaisons: Liaisons are members of the NAGT Executive Committee who facilitate interactions and build relationships between the Executive Committee and NAGT's sections and divisions.

Importance of NAGT Sections and Divisions: Sections and divisions play an important role in our organization. **Sections** are the presence of NAGT at the local geographic level. Active sections build community through regional field trips, conferences, awards, etc. Each section has its own strengths and local character. Sections and their members are highly valued by the organization.

In 2011, the bylaws of the organization were changed to allow the creation of **Divisions**, consisting of NAGT members from any section with a shared professional interest. This idea developed in response to a call to help isolated geoscience faculty at two-year colleges connect with their peers at other institutions beyond their local area, and has been successfully adopted by other groups within NAGT with shared professional interests. Divisions and their members are highly valued by the organization.

Function of Liaisons: Liaisons facilitate interactions and build relationships between the Executive Committee and sections and divisions by:

- Liaisons will have regular interactions with their sections/divisions, become familiar with the priorities, needs and concerns of the section/division, and effectively communicate them to the Executive Committee;
- Liaisons effectively communicate Executive Committee priorities, needs and concerns to the sections and divisions;
- Liaisons act as a resource and catalyst to stimulate and support section and division activities, including membership drives as needed while maintaining alignment of those activities with the national office;

Appointment of Liaisons: Executive Committee members are expected to serve as liaisons. The first vice president will make a recommendation of liaisons to the Executive Committee. Assignment of liaisons is made by the executive committee on an annual basis prior to the GSA meeting. The sections and divisions will have an opportunity to make suggestions for the appointment of a specific individual as their liaison.

Evaluation of Liaison Relationship: On an annual basis each liaison will provide a short written document to the presidential track describing the liaison's interactions with the section/division, their own assessment of the effectiveness of the relationship, and any suggestions for improving the relationship. Section/division leadership will be given the opportunity to provide feedback to the presidential track on the effectiveness/value of the relationship on an annual basis. Any feedback from the section/division leadership will be given to the first vice president who will act to make any needed adjustments.