



Museum Information & Tour Policies

Policy Guide

Tours

- We ask for two weeks advance notice for guided tours with a minimum of 15 guests. The first docent for a group of at least 15 is complimentary with admission.
- A ratio of 15 guests per tour is the maximum per docent. A fee in the amount of \$25 will be billed for each additional docent thereafter.
- A deposit of \$50 is required to confirm your reservation via credit card hold. The deposit will then be transferred to the admission's cost upon arrival. If the reservation is cancelled less than 24 hours of the specified time, you will not be refunded your deposit.
- Groups larger than 100 are handled on a case-by-case basis. Please contact the Tour Sales & Reservations representative for further details.
- Plan to arrive at the museum in the south entrance 10 – 15 minutes prior to the scheduled tour.
- If you are running late for your tour, please inform the museum's Guest Relations desk at (505) 724-3500 so your docent/guide is aware. Even if advanced plans are made, we cannot guarantee a guided tour if a group is more than 15 minutes late.
- Payment is due at the time of service based upon your agreed confirmation provided by the Tour Sales & Reservations representative. We accept cash, POs, checks, and major credit cards. If you want to make a payment in advance, please make those arrangements with the Tour Sales representative.
- Leave all backpacks, large purses, umbrellas, and/or other bulky items on the bus while touring the museum. This is for the safety of guests and museum artifacts and displays.
- Absolutely no firearms are allowed.
- Avoid using cell phones for calls and internet use while in the museum. Please see details below for camera policy.
- Be aware of the learning environment when a docent is providing a tour.
- No food or beverage items allowed in the museum
- Absolutely no pets are allowed in the museum with the exception of marked service animals.
- Please do not leave children and/or pets inside vehicles during tours.
- The IPCC is not responsible for lost or damaged personal items. Any lost items will be forwarded to security office who can be reached at (505) 724-3555.
- We reserve the right to dismiss any group based on behaviors and attitudes.

Photography

- No flash photography is permitted in the IPCC museum galleries and exhibits.
- Photography for personal, non-commercial use is permitted.
- Sketching for personal non-commercial use is permitted in the courtyard and sculpture garden (pencil and charcoal drawings only). No painting or pen drawings without prior permission from the IPCC.
- All audio and videotaping is strictly prohibited.
- All of the artwork on IPCC grounds is copyrighted. This includes the permanent and rotating exhibits, the murals in the courtyard and throughout the buildings, the South Gallery, and all artwork in the East Lobby, South Entrance and passageways.
- Dance performances are provided for public viewing are cultural and intellectual property of the tribes/groups performing.
- The IPCC is not responsible for any violation of copyright law by a photographer.

Cultural Humility

Please Read

Please read the following statement on Cultural Humility and engage in an active discussion with your group or class prior to the scheduled tour.

Cultural humility is a lifelong process of self-reflection and self-critique whereby the individual not only learns about another's culture, but one starts with an examination of her/his own beliefs and cultural identities. This critical consciousness is more than just self-awareness, but requires one to step back to understand one's own assumptions, biases and values. Individuals must look at one's own background and social environment and how it has shaped experience. Cultural humility cannot be collapsed into a class or education offering; rather it's viewed as an ongoing process. Cultural humility is "best defined not as a discrete end point but as a commitment and active engagement in a lifelong process that individuals enter into on an ongoing basis with patients, communities, colleagues, and with themselves". This process recognizes the dynamic nature of culture since cultural influences change over time and vary depending on location. Throughout the day, many of us move between several cultures, often without thinking about it. For example, our home/ family culture often differs from our workplace culture, school culture, social group culture, or religious organization culture. The overall purpose of the process is to be aware of our own values and beliefs that come from a combination of cultures in order to increase understanding of others. One cannot understand the makeup and context of others' lives without being aware and reflective of his/her own background and situation.

(Yeager & Bauer-Wi, 2013).

Please reflect on the following:

- What does Cultural Humility mean?
 - What does it mean to be humble?
 - What is my own cultural/religious background?
 - How does cultural humility apply to me?
 - Why is cultural humility important to the IPCC?
 - How does Cultural Humility differ from Cultural Sensitivity and Cultural Competence?
 - How will I demonstrate cultural humility while at the IPCC and in my daily life?
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- All artifacts, paintings, displays, songs, and stories are sacred to Tribes, Pueblos, and Nations of the IPCC as they are with all other Native American populations. It is important for all guests to display their upmost respect and openness to learn by demonstrating cultural humility.
 - Any guest who displays disrespectful or disgruntled behavior will be asked to leave the IPCC immediately.