

Managing Service Expectations

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1. What are the service expectations for you at your institution? What percentage of your time are you expected to spend on teaching? research? service?

2. Write down some examples of service activities.

Thinking about service strategically:

3. What do I value?

4. What are my professional goals?

5. What am I good at?

6. What service commitments match with my answers to questions 3, 4, and 5?

7. What will I do to seek out those opportunities?